



AGENDA

Special Board of Directors Meeting

November 14, 2018 at 5:30pm

Ten Pin Building Mezzanine, 793 K St., Arcata

		Outcome	Who	Min.	Time
1	Welcome/Call to order/ Housekeeping/ Introductions/Meeting ground rules		Colin	5	5:30-5:35
2	Agenda review and approval	action	Colin	5	5:35-5:40
3	Update on Co-op's financial situation and actions to address it - Any new financial information since last Board meeting - Update on line of credit - Update on member fundraising campaign - Update on cash management strategies	discuss	Melanie	30	5:40-6:10
4	Presentation and approval of a plan to return to profitability by fiscal year end	action	Melanie	30	6:10-6:40
5	Discuss best communication methods to inform employees and members of new information and decisions	discussion	all	10	6:40-6:50
6	Schedule next special meeting (if needed)	action	all	5	6:50-6:55
7	New business: Review potential new items	discussion	Colin	5	6:55-7:00
8	Regular meeting adjourns: Move to Executive Session	discuss	Colin	20	7:00-7:20